**Minutes**

The first meeting 02/09/2018

Meeting time: Feb 9th 3 – 4pm

Place: Self-study room on the fourth floor of thesuites, NAU

Minute taker: Zhaolu Yang

Facilitator: Zhaolu Yang

**Discussion items：**

Determine the project name and what’s its purpose.

Zhaolu determines the project name and its purpose.

Allocate work based on respective expertise.

Zhaolu and Wei will be responsible for developing application

Yuxuan will design an overseas shopping website

Interview preparation and schedule

Prepare interview questions

Finish interview before Feb 9th

Homework D.1 Inception

Zhaolu Yang – Conducted 2 interviews and finished 2 summaries, wrote introduction section and minutes, and uploaded content to GitHub (40%).

Wei Song – Conducted 2 interview and finished 2 summaries, wrote initial proposition and consumer segment. (35%).

Yuxuan Zhu – Conducted 2 interviews and finished 2 summaries, wrote final proposition and consumer segment. (35%)

**Next meeting schedule:**

Meeting time: Feb 16th 3 – 4pm

Place: Self-study room on the fourth floor of thesuites, NAU